

# Business Health Solutions, PC



*Protecting Tomorrow's Future with Healthcare Strategies Today*

## 2016 Payroll & Holiday Schedule

Time sheets are due weekly by Monday at Noon for any hours worked the prior week.

Time sheets not received timely will be processed on the next payday – no exceptions.

This applies to all positions hourly and salary.

Direct Deposit (Wednesday)	Pay Period Covered
January 6, 2016	12/14/2015 – 12/27/2015
January 20, 2016	12/28/2015 – 01/10/2016
February 3, 2016	01/11/2016 – 01/24/2016
February 17, 2016	01/25/2016 – 02/07/2016
March 2, 2016	02/08/2016 – 02/21/2016
March 16, 2016	02/22/2016 – 03/06/2016
March 30, 2016	03/07/2016 – 03/20/2016
April 13, 2016	03/21/2016 – 04/03/2016
April 27, 2016	04/04/2016 – 04/17/2016
May 11, 2016	04/18/2016 – 05/01/2016
May 25, 2016	05/02/2016 – 05/15/2016
June 8, 2016	05/16/2016 – 05/29/2016
June 22, 2016	05/30/2016 – 06/12/2016
July 6, 2016	06/13/2016 – 06/26/2016
July 20, 2016	06/27/2016 – 07/10/2016
August 3, 2016	07/11/2016 – 07/24/2016
August 17, 2016	07/25/2016 – 08/07/2016
August 31, 2016	08/08/2016 – 08/21/2016
September 14, 2016	08/22/2016 – 09/04/2016
September 28, 2016	09/05/2016 – 09/18/2016
October 12, 2016	09/19/2016 – 10/02/2016
October 26, 2016	10/03/2016 – 10/16/2016
November 9, 2016	10/17/2016 – 10/30/2016
November 23, 2016	10/31/2016 – 11/13/2016
December 7, 2016	11/14/2016 – 11/27/2016
December 21, 2016	11/28/2016 – 12/11/2016
January 4, 2017	12/12/2016 – 12/25/2016

### Business Health Solutions, PC paid holidays for benefited positions:

New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Friday after Thanksgiving and Christmas Day.

*Please Note we follow the BHS Holiday Schedule for Paid Holidays and not the contract location.*